



May Consulting is located at Kasernenstrasse 21 in 4410 Liestal and supports young persons and adults in job and career issues. I recruit for my customer, **VSL Global, offshoot of the embassy of India in Geneva**, a position as an

Intern, Visa Application 100%

Main Duties:

- High global customer presents: Responsible for all the customers preferences for Visa issues
- Introduce and trade client accounts, electronical administration of documents
- Work closely with the embassy and authorities
- Phone Services
- Bookkeeping

Conditions:

- Extroverted, independent and communicative personality
- Very good language skills in French and English
- Connected thinker
- Stress Resistant
- Very good Computer skills
- No professional working experience or just finished a commercial apprentice
- Age: 18 – 22 years old

Interested? Please send me your complete CV by Mail:
info@mayconsulting.ch. May Consulting, Claudia May, Kasernenstrasse
21, 4410 Liestal, Web: www.mayconsulting.ch.